

CENTRAL AREA CITIZENS' COMMITTEE
Board of Directors
Joint Executive and Finance Committee Meeting
January 16, 2002

Present

Board: Lyman Legters, Gil Pettit, Tracey Scott, Allen Stowers, Lola Peters
Staff: Willie Williams, Nestor Bonicillo

Absent

Robert Lee

Seattle Jobs Initiative (SJI)

Dianne Hannah, the City's contract monitor, asked for a meeting with Willie Williams and CAMP's Board President Lyman Legters. She expressed dissatisfaction with CAMP's performance on the contract, particularly as it related to staffing and retention and presented them with a list of items to be completed by the end of January. Performance on these items will be factored into the February 11th contract renegotiation.

2002 Budget

Budget detail by program was only available for the Learning Center.

The committee concluded that the program managers budgets should reflect only the costs that they have the ability to control. G&A costs should be excluded, as those reflect general overhead expenses like square footage and salaries that each program is allocated but has no control over. Direct program expenses, such as salaries, supplies, etc. that are unique to each program should be reflected in each program's budget. Overhead expenses should be put in a separate "bucket" where they can be managed on a pre-distribution or pre-allocation basis by either the CFO or ED.

The financial documents presented did not break out G&A costs in a way that clearly reflects the contribution of each program. As a result it is difficult to assess the true G&A costs of the agency and therefore accurately negotiate G&A rates in contracts.

Mr. Bonicillo will provide the Board with program budgets in a format that excludes G&A costs but provides details. The committee wants to see the names of staff people that are filling positions, rather than the position titles. Any columns containing confidential information will be hidden.

The Learning Center's budget reflects 39% full-time attendance as the actual.

Mr. Williams was asked to commit a time when the program budgets would be available for review. He expressed concern that the SJI deadline, along with the absence of staff due to illness might make it difficult for his staff to meet a deadline. He was reminded that the budget needed to be made the Agency's top priority. He agreed to send each program budget electronically as it was complete. He was initially unable to commit to a deadline date. After

several attempts to elicit a schedule for reviewing the budget, the committee agreed to receive each program's budget via email as each one was completed.

Legal Issues

Mr. Bruce Harrell, Esq. joined the committee to explain the circumstances of his request that Board representatives meet with ██████████ and her attorney, Ms. Jean Huffington, Esq. He explained that ██████████ wanted an opportunity to discuss the circumstances of her release from CAMP employment. Mr. Harrell reiterated his opinion that ██████████ claim that she was released on discriminatory bases is unfounded. ██████████ reported to her attorney that a Board member told her that money had been set aside to settle her claim. No money has been set aside for her claim, as Mr. Harrell has been constant in his advice to the Board that he has found no evidence of discrimination. The Executive Committee has agreed to meet with ██████████ and her attorney at the regularly-scheduled February 13, 2002 committee meeting.

Mr. Harrell also expressed dismay at his exclusion from Board proceedings. Since becoming CAMP's counsel, he has not been invited to sit regularly with the Board or to advise the Board on an ongoing basis. He expressed his commitment to CAMP as an agency and explained that it was an extension of his family's commitment. He expressed offense that some Board members apparently perceived his loyalty to be to an individual rather than the agency. The circumstances of that perception were briefly described to him. An invitation to attend all future Board meetings was extended to him, with the apologies of the Executive Committee. Ms. Peters committed to send him copies of all Board and Executive Committee minutes.